

# INF 1030 Assignment Six

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Now that you have finished your career interest surveys, and you know what career you might be well suited for, it is time to find a job that meets your needs and suits your personality.

## Assignment

Using the Internet as a resource, locate **four** jobs that you indicated interested you from your Career Interest Surveys in the last lesson. These jobs obviously should be jobs that you indicated interested you the most.

What might be the types of information that you would want to see in a job add before applying for that job?

- salary
- location
- responsibilities
- benefits
- educational requirements
- hours
- what else?

**\*Note\***Try to find job listings that give lots of information on the specific job. The more information the job add gives you, the easier time you will have writing a cover letter that explains why you are best suited for that job.

The sites below may be helpful in your search.

[Edmonton Jobshop](http://www.edmontonjobshop.ca) <http://www.edmontonjobshop.ca>

[Workopolis](http://www.workopolis.com) <http://www.workopolis.com>

[Monster](http://www.monster.ca) <http://www.monster.ca>

[Service Canada Job Bank](http://www.jobbank.gc.ca/intro-eng.aspx) <http://www.jobbank.gc.ca/intro-eng.aspx>

In a new Word document and using the four job postings you just found. Discuss why you would apply for this job and why. Be sure to identify each of the following points of information for each posting:

- salary
- location
- responsibilities
- benefits
- educational requirements
- hours
- what else?

If any of these details are not available in the listing, be sure to note that in your paragraph.

Also, be sure to include a link to the job posting you found online at the end of your paragraph (copy and paste from the web browser).

Your completed assignment should be no more than one page.

Marking Guide:

Appropriate job listing identified /4

All points covered in descriptions /8

Link to job posting included /4

Accuracy, spelling and formatting /4

Total /20